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**Animal Procurement at the University of Pittsburgh**

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Chair, Univ. of Pittsburgh IACUC\_\_\_\_\_  
Date

6/17/2013

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Attending Veterinarian\_\_\_\_\_  
Date**I. Rationale**

Federal regulations require that any use of animals be reviewed and approved by the IACUC. In addition, regulations provide requirements for procuring animals, which vary from species to species. Furthermore, University policies provide guidelines to evaluate whether a particular dealer can be employed for animal purchases, which consider such factors as health status of the animals provided by the dealer. This policy was developed to assure that animal procurement meets these requirements.

**II. Procedures for procuring animals**

- A. All animal procurement must be arranged through the Purchasing Specialists of the Division of Laboratory Animal Resources (DLAR), who can be contacted via telephone (412-648-8950) or email at [anorder@pitt.edu](mailto:anorder@pitt.edu). Typically, animal purchases are initiated through DLAR's online purchasing system (see: <http://www.dlar.pitt.edu/anorder>).
- B. Under no conditions can an investigator procure animals independently; as indicated above, only the DLAR is authorized to procure animals employed for research or teaching at the University of Pittsburgh.
- C. Prior to initiating the ordering or procurement of animals, a protocol stipulating the use of the animals must be approved by the IACUC.
- D. Animal orders will be processed in accordance with DLAR's Standard Operating Procedures governing animal procurement.